

# ALICE BIRNEY GUILD CLASS/ SPECIAL FUND DEPOSIT FORM

This form is for deposits **NOT** for Guild general fund. ie. Class, Music, Basketball, Track, Movement, Handwork, Woodworking, Spanish, Gardening or Library fund. Make copy of form for class treasurer & place in your teachers box. Place cash/change/checks/credit card receipt(s) and form into an envelope and place envelope into Guild Drop Safe.

Today's date: \_\_\_\_\_ Submitted By: \_\_\_\_\_

Verified By : \_\_\_\_\_

## CASH

\_\_\_\_\_ x 1¢ = \_\_\_\_\_  
 \_\_\_\_\_ x 5¢ = \_\_\_\_\_  
 \_\_\_\_\_ x 10¢ = \_\_\_\_\_  
 \_\_\_\_\_ x 25¢ = \_\_\_\_\_

**TOTAL** \_\_\_\_\_

## CURRENCY

\_\_\_\_\_ x \$ 1 = \_\_\_\_\_  
 \_\_\_\_\_ x \$ 5 = \_\_\_\_\_  
 \_\_\_\_\_ x \$10 = \_\_\_\_\_  
 \_\_\_\_\_ x \$20 = \_\_\_\_\_  
 \_\_\_\_\_ x \$50 = \_\_\_\_\_  
 \_\_\_\_\_ x \$100 = \_\_\_\_\_

**TOTAL** \_\_\_\_\_

## CHECKS

# \_\_\_\_\_ \$ \_\_\_\_\_  
 # \_\_\_\_\_ \$ \_\_\_\_\_  
 # \_\_\_\_\_ \$ \_\_\_\_\_  
 # \_\_\_\_\_ \$ \_\_\_\_\_  
 # \_\_\_\_\_ \$ \_\_\_\_\_  
 # \_\_\_\_\_ \$ \_\_\_\_\_  
 # \_\_\_\_\_ \$ \_\_\_\_\_  
 # \_\_\_\_\_ \$ \_\_\_\_\_  
 # \_\_\_\_\_ \$ \_\_\_\_\_

**TOTAL** \_\_\_\_\_

## CREDIT CARD TRANSACTIONS

**GRAND TOTAL OF DEPOSIT** \_\_\_\_\_

**TOTAL**

### TYPE OF INCOME (Please check one)

- Field Trip Payments: Date & Location of Trip \_\_\_\_\_
- Fundraising Income: Date & Type of Fundraiser \_\_\_\_\_
- Other type of funds: Please Describe \_\_\_\_\_

### DEPOSIT INTO FUND (Please Check one)

- |   |                                   |
|---|-----------------------------------|
| <input type="radio"/> Teacher/Grade _____     | <input type="radio"/> Handwork    |
| <input type="radio"/> Fundraising Event _____ | <input type="radio"/> Woodworking |
| <input type="radio"/> Music                   | <input type="radio"/> Spanish     |
| <input type="radio"/> Basketball              | <input type="radio"/> Gardening   |
| <input type="radio"/> Track                   | <input type="radio"/> Library     |
| <input type="radio"/> Movement                | <input type="radio"/> Other _____ |